To get started as a FTIC student, please complete the following steps:

First Time in College Student Instructions

1. **Apply for admissions**

   Complete the free “New Credit Student” admissions application online at [http://lonestar.edu/apply](http://lonestar.edu/apply). **This must be done prior to speaking with an advisor.**

2. **Apply for Financial Aid ***(not a requirement)***

   It takes time to process financial aid documents, so start early! To complete a free Financial Aid application, please go to [https://fafsa.ed.gov](https://fafsa.ed.gov) for information on the financial aid process and requirements. Visit [http://www.lonestar.edu/financial-aid.htm](http://www.lonestar.edu/financial-aid.htm) for more information.

3. **Complete PAA (Pre-Assessment Activity)**

   New students that need to take the placement test must complete the Pre-Assessment Activity by logging into their mylonestar student records using their username and password. Click on the Pre-Assessment Activity link located in the checklist on your home page. **This must be done prior to taking the TSI placement test.**

4. **1TSI Assessment (Placement Test)**

   After completing the Pre-Assessment Activity in your student portal, you will need to go to the Student Services department to pick up a testing ticket (if testing is required, see footnotes). You must bring your testing ticket to the Business Office and make a payment of $29. To take your test, bring your testing ticket along with your receipt and a current government issued ID to the Testing Center; no appointment is necessary.
5. **Submit Bacterial Meningitis vaccination requirement**

Must be completed and hold released from student record before you can register for classes. If you are a fully online student, proof of vaccination will not be required. The student will simply have his/her hold adjusted, but it will not be removed until you are no longer required to present proof of vaccination or you become an in-person student and provide proof of vaccination to Magnus, our third party health care provider.

Visit [http://www.lonestar.edu/meningitis](http://www.lonestar.edu/meningitis) for more information.

If you satisfied the Bacterial Meningitis vaccination requirement at your previous higher education institution, you must still satisfy that requirement at Lone Star College as well. **This must be done in order to attend a New Student Orientation.**

6. **New Student Orientation (NSO)**

Students new to Lone Star College must complete a mandatory orientation at your home campus. If you are not able to complete a NSO at your home campus because it is no longer being offered, you may complete an orientation at anyone of our six locations. **This must be done in order to register for classes.** To register for a New Student Orientation, please visit [http://www.lonestar.edu/orientation.htm](http://www.lonestar.edu/orientation.htm) and click on your campus’s link.

7. **Meet with an Advisor**

All first time in college students are required to take the EDUC 1300 class. A “**Required Success Course**” hold will be placed on your student records and an advisor must register you in that class.

8. **Register and pay for classes**

Once you have been advised and cleared to register, you can register for classes using mylonestar. If you are registering after the last pre-registration date, full payment or setting up a payment plan for classes will be required same day after registration is complete, if you do not have financial aid or a third party payment in place. If payment is not secured after registering for classes, your classes will be dropped for non-payment. Please visit [http://www.lonestar.edu/academic-calendar.htm](http://www.lonestar.edu/academic-calendar.htm) to learn the deadlines for making a payment or setting up a payment plan.

*Payment plans are not offered during the summer*

9. **Class and campus essentials**

Textbooks and supplies can be purchased at the campus bookstore or online. For more information, visit [www.lonestar.edu/bookstore](http://www.lonestar.edu/bookstore)

If you have Financial Aid, and would like to purchase your books off campus, please visit the financial aid department to obtain an “**Off Campus Book Purchase**” form. To purchase your books on campus, please visit the financial aid department to complete an “**On Campus Book Purchase**” form. If either
form is not completed by the deadline, you will have to purchase your textbooks and supplies out of pocket or wait until your Financial Aid refund is available.

10. Parking decal

Make sure you order your free parking permit as it is required of all students who park at anyone of the campuses or satellite centers. You may do so by going to www.lonestar.edu/parking

---

1 Students who have recently taken approved college assessment tests (SAT, ACT, TAKS, TAAS, STAR) may be exempt from part or all placement tests. Students who have completed the approved developmental course sequence may also be exempt from placement testing. SAT, ACT, STAAR and TSI scores are valid for 5 years if the student has enrolled in an institution of higher education during that time period (does not have to be just LSCS); TAKS and TAAS scores are valid for 3 years if the student had enrolled in an institution of higher education during that time period (does not have to just be LSCS). For more information and testing center hours, please visit our website at: http://www.lonestar.edu/placement-testing-info.htm

2 Pre-registration is considered early registration. Students can register for classes during this time and will not have to make a payment or have a payment plan set-up until the last day to make a payment for pre-registration. See academic calendar for dates. After pre-registration, students are required to pay in full or set up a payment plan or have financial aid or a 3rd party payment in place to secure their classes.

3 Please check with the Financial Aid department to ensure your Financial Aid has been packaged and awarded.